

GENERAL INFORMATION

Guest Services operates the Big Sur Lodge under a concession contract with the State of California - Department of Parks and Recreation. The majority of positions consist of inside work involving food service, gift and grocery shops, and lodging. Individuals interested in working for the Park should contact California State Parks

http://www.parks.ca.gov/default.asp?page_id=847

Applicants are considered for all positions based upon their abilities, skills, knowledge, and experience without regard to race, color, national origin, religion, sex, age, and marital or veteran status, physical or mental disability. Applicants must be at least 18 years of age when reporting for work to be considered, assigned, and live in company provided housing. In addition, all applicants must show proof of citizenship or immigration status upon arrival to the Lodge.

Part of the enjoyment that comes with working in a State Park stems from the changes in life style represented by working in remote and rustic surroundings. If accepted for employment, you will be working in a coastal environment approximately 30 miles from the nearest city. Our facilities are more rustic than those found in the city or urban environment and because of our remoteness we have fewer conveniences than many are accustomed to.

BACKGROUND CHECKS

All applicants will be subject to a background check. As part of the application process you will be asked to provide information including residences for the past seven years.

DRUG TESTING

Guest Services is committed to providing a drug-free workplace in accordance with the Drug-Free Workplace Act of 1988 and the Department of Defense Interim Act regarding a Drug-Free Workplace. You will be tested for drug use when you begin work and random tests will be performed during the course of your employment. A positive test will result in your dismissal.

APPEARANCE

Guest Services must comply with federal, state, and local health regulations and meet professional commitments to the visitor. We insist all employees maintain a clean and neatly groomed appearance on the job and off the job while in public areas. Those arriving with extreme hair color or style will be asked to make modifications. Perfumes, facial jewelry, necklaces, and bracelets may not be worn while in uniform.

UNIFORMS

The company will provide uniforms for all positions except where noted in position descriptions. In general, kitchen staff will receive pants, shirts, aprons, and hat. Public contact employees will receive black slacks and shirts. If you wish to bring your own or wear your own tailored conventional black pants, you may do so. Balloon and lycra/stirrup pants are not acceptable. **Shoes:** Kitchen employees must wear approved slip resistant footwear. The company will reimburse those employees required to wear slip resistant footwear up to \$25.00 on the initial purchase of such work shoes.

EMPLOYEE HOUSING

Limited dorm rooms within walking distance of the work site are available through payroll deduction. All dorm rooms involve two or more employees per room with shared bathrooms. Room inspections are held regularly to check for cleanliness and compliance with safety rules.

Quiet hours are observed from 10:00 p.m. to 8:00 a.m. daily. Laundry facilities are provided at no charge.

PAY DAYS

Pay days are every other week on Friday and the work week is from Saturday through Friday. Base work week is 40 hours with overtime paid for any hours worked over 40 hours or 8 hours per day. All employees will be expected to work weekends and holidays. There may be times during certain periods that you may be expected to work additional hours and/or assist in other departments. Guest Services believes strongly in cross training staff to assist in other departments.

EMPLOYMENT APPLICATION

<http://www.bigsurlodge.com/employment.html>